

VOLUNTEER BOARD MEMBER OPPORTUNITY

The Citadel Theatre, one of Canada's largest and busiest professional, not-for-profit theatre companies and facilities, is currently seeking new members to join our **Board of Directors**.

We are seeking members who will share our vision of establishing the Citadel as the heart and hub of the creative and performing arts in downtown Edmonton and will work to support the Executive Director and Artistic Director in fulfilling the 2018-2023 Strategic Plan.

Function/Role:

The **Board of Directors** along with the Board of Governors oversee and support the Citadel Theatre in meeting the mandate and overall strategic plan for the theatre.

Citadel Theatre Mandate – Core Purpose and Enduring Value

1. *To promote, foster, and carry on theatre arts in their various forms in the City of Edmonton and elsewhere in the Province of Alberta.*
2. *To promote and encourage public interest in the theatre arts.*
3. *To encourage and provide the means whereby actors, directors, technicians, performers, and musicians of all types may have the opportunity of developing their talent.*
4. *To lease, build, manage, acquire, sell, mortgage, dispose of or otherwise deal with theatre premises and other premises required for the Company's purposes.*
5. *To solicit, collect, raise and otherwise obtain funds to carry out the Company's objectives. It is clear that these objects are reflected in the work done every day at the Citadel Theatre.*

Artistic Vision Statement: *The Citadel Theatre has an artistic program focus that is Inclusive, Innovative and International.*

As a member of the Board of Directors, the **Board Member** is expected to participate in the governance and direction of policies, programs and practices that drive desired outcomes as outlined in the Citadel Theatre's Strategic Plan and Artistic Vision Statement.

Citadel's Strategic Plan and Commitment to Inclusivity and Diversity can be found here:
<https://www.citadeltheatre.com/about-us/vision-statement>

Responsibilities and Expectations:

- Attend all scheduled Board Meetings and the Annual General Meeting. Meetings may be held in-person, online, or by phone.
- Provide leadership, governance and oversight in area(s) of expertise, as it relates to seasonal programming, expenditures, budgeting and management planning.

ARTISTIC DIRECTOR
Daryl Cloran

EXECUTIVE DIRECTOR
Chantell Ghosh

BOX OFFICE PHONE
780.425.1820

FAX
780.428.7194

WEBSITE
citadeltheatre.com

ADDRESS
9828 101 A Ave
Edmonton, AB
T5J 3C6

THE CITADEL THEATRE

- Act as an ambassador for the theatre, representing the Citadel Theatre in the community, and in attendance at Citadel Theatre events.
- Serve on committees or projects as appropriate based on area(s) of expertise.
- Participate in the selection (as required) and management of the Artistic Director and Executive Director.
- Commit approximately 6-12 hours a month to attending board-related meetings and providing consultative services as needed to Citadel Theatre Senior Management.
- Serve a minimum three-year term as a Board Director.

Qualifications & Skills:

- Previous experience working or volunteering in one or more of the following areas: Non-Profit Sector, Boards and Governance, Law / Risk Management, Financial Accounting and Audit, Theatre and Performing Arts, Leadership, Government Relations and Advocacy, Marketing, Fundraising, Media Relations, Human Resources, Urban Planning (Facilities, Architecture, Real Estate).
- Passionate about inclusive and diverse practices.
- Possess an appreciation for the performing arts.
- Strong communication and interpersonal skills.

To Apply:

Please send an email with your resume and a cover letter outlining your interest in the role, relevant experience, and area(s) of expertise to: executivesupport@citadeltheatre.com

Posting will remain open until August 31, 2021 or until suitable candidates are found.

The Citadel Theatre is committed to a culture of respect and cooperation with all staff, artists, colleagues, volunteers and internal / external parties.

We value diversity and welcome applications from those who self-identify as members of under-represented, BIPOC and LGBTQ2S+ communities.

ARTISTIC DIRECTOR
Daryl Cloran

EXECUTIVE DIRECTOR
Chantell Ghosh

BOX OFFICE PHONE
780.425.1820

FAX
780.428.7194

WEBSITE
citadeltheatre.com

ADDRESS
9828 101 A Ave
Edmonton, AB
T5J 3C6